

	Work Safe Policy	Issue number:	Document Reference:
		07	OSL/POL/HSQE/008
		Issue Date: July 2016	Author: Mike Gregory

OSL promote, enforce and encourage a Work Safe Policy to allow personnel and subcontractors to carry out work activities without risk to their health, safety or welfare. Where individuals feel that such work operations / activities will present a risk to their health, safety and welfare they have a right to refuse to work without recourse to disciplinary procedures until the matter is resolved and a safe working environment is established.

This Work Safe Policy shall be implemented without recourse to disciplinary procedures and we shall provide our full support to personnel and our subcontractors through an escalation process to resolve the issues raised.

Any member of OSL or our subcontractor personnel who has a justified reason to believe that a particular activity or safe system will expose themselves or others to unsafe conditions and / or unsafe acts shall:

- Immediately stop work
- Ensure that actions are taken to prevent injury and ill health
- Prevent other individuals / parties from accessing any unsafe condition
- Report the circumstances to their COSS, Team Leader, Supervisor or Manager

Where no satisfactory outcome is achieved the matter shall be escalated to the Company Directors and HSQE Manager for further investigation.

All personnel including subcontractors and visitors are responsible for complying with the requirements of this Policy.

All personnel and subcontractors shall be made aware of the Confidential Incident Reporting and Analysis System (CIRAS) during our Company induction and provided with current contact details.

This Work Safe Policy shall be consulted, communicated and issued to all personnel and subcontractors as part of their Company Induction and posted on HSQE Notice Boards and the Company intranet.

This work safe Policy will be reviewed at least annually or where instigated by changes to legislation, standards, organisation activities or risks associated with such activities.

John O'Boyle
Director

Mathew Conway
Director


